

Follow these steps to apply online for a new license, permit or registration

We recommend the use of a desktop or laptop computer; webpages may not display properly on a tablet or mobile device.

1. To apply online go to the eLicense website at www.eLicense.ct.gov
2. If you have previously set up an account in eLicense, please log in to your account and skip to step #11
 - If you are renewing or reinstating an existing license or registration, log into your existing account. Do not create a new account with eLicense
3. Select the “Register” link to create a new account

The screenshot displays the eLicense website interface. At the top, there are links for 'Login' and 'Register', with a blue arrow pointing to the 'Register' link. Below these links is the 'ct.gov | STATE OF CONNECTICUT' header and navigation links for 'HOME', 'MY ACCOUNT', and 'ONLINE SERVICES'. The main content area is divided into two sections. On the left, under 'Access Your Account', there are input fields for 'User ID' and 'Password', a 'Log In' button, and links for 'Don't have an account? Register' and 'Forgot Password? Forgot User ID?'. On the right, under 'Welcome', there is a 'Welcome to the State of Connecticut's eLicense Website' message. Below this, there are three columns of information: 'VERIFY A LICENSE & ROSTER:', 'LICENSE RENEWAL:', and 'FAST TRACK RENEWAL:' on the left; 'INITIAL APPLICATION:', 'FILING A COMPLAINT:', and 'QUESTIONS:' on the right. Each column contains a list of instructions and links for users.

4. Select to register as a an “Individual” or “Business”
 - Register as the individual or business to whom the credential will be issued to

5. Answer “Has the Individual or Business ever had any prior Licensing interaction(s) with any of the following State agencies?”

- If you select YES to this question, you will be directed to find your existing account via Account Matching
- If you select NO to this question, you will proceed with the online registration process

6. Select “Next”

Register new Account

Fields marked with an asterisk * are required.
Step 1. Business or Individual

Register as:

☒ Individual
☐ Business

Note: Register as the Individual or Business to whom the credential will be issued.

****PLEASE READ****

- You will **not** be able to reinstate, renew or access information for an existing license if you register a new account.
- You must use the User ID and Password linked to that account.
- Please contact the issuing agency below to request your User ID and Password.

Has the Individual or Business ever had any prior Licensing interaction(s) with any of the following State agencies:

- Department of Public Health
- Department of Consumer Protection
- Department of Agriculture
- Department of Developmental Services
- Office of Early Childhood
- Office of the State Fire Marshal

☐ Yes
☒ No

Next Cancel

Register new Account

Fields marked with an asterisk * are required.
Step 1. Business or Individual

Register as:

☐ Individual
☒ Business

Note: Register as the Individual or Business to whom the credential will be issued.

****PLEASE READ****

- You will **not** be able to reinstate, renew or access information for an existing license if you register a new account.
- You must use the User ID and Password linked to that account.
- Please contact the issuing agency below to request your User ID and Password.

Has the Individual or Business ever had any prior Licensing interaction(s) with any of the following State agencies:

- Department of Public Health
- Department of Consumer Protection
- Department of Agriculture
- Department of Developmental Services
- Office of Early Childhood
- Office of the State Fire Marshal

☐ Yes
☒ No

Next Cancel

7. Complete the required fields, including Account Information, Personal Information, Public and Mailing Addresses and Captcha Verification

8. Select “Create Account”

Registration

Account Information * denotes required fields

*User ID

*Email


*Password

Confirm Password

Personal Information

Captcha Verification

Please note that this code is case sensitive.



Enter Code*

0:00 / 0:09

[Create Account](#)

9. Before proceeding, you must verify the email that was sent to your email account

Logout \$0.00 Checkout

CT.gov | STATE OF CONNECTICUT

HOME MY ACCOUNT 1 ONLINE SERVICES

User Account

In order to validate your account we have sent you a verification email to the address listed below. You must access your email account and click on the link provided. Once clicked you will be returned to your account and provided access.

⚠ There is currently 1 issue with your account.
Please resolve it before going further.

Your email address has not been verified. If you have not yet received an email to do this, please follow the instructions below.

User ID: [Change User ID](#)

E-mail: [Change Email](#)

Your account or new email address has not yet been verified.
You have been sent a verification email by the system to your email address of record.
You may have to check your SPAM filter. Click on the link provided in the email.
Once clicked you will be returned to your account and provided access.

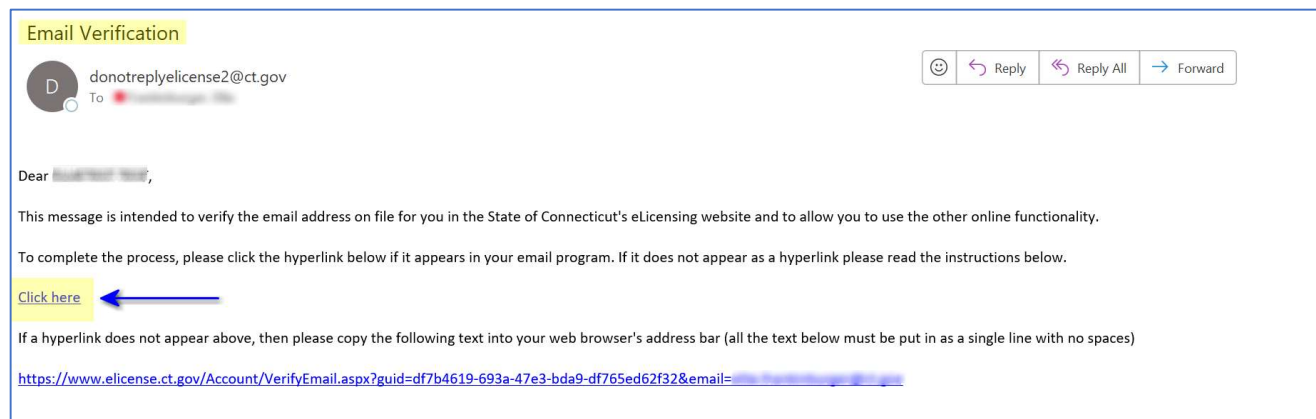
If you have not yet received the email, you may click the below button labeled "Generate E-mail" and a new one will be sent to you.
Please note: When you click the "Generate E-mail" button any older verification emails will be invalid. Ensure that you click the link in the most recently received email.

[Generate E-mail](#)

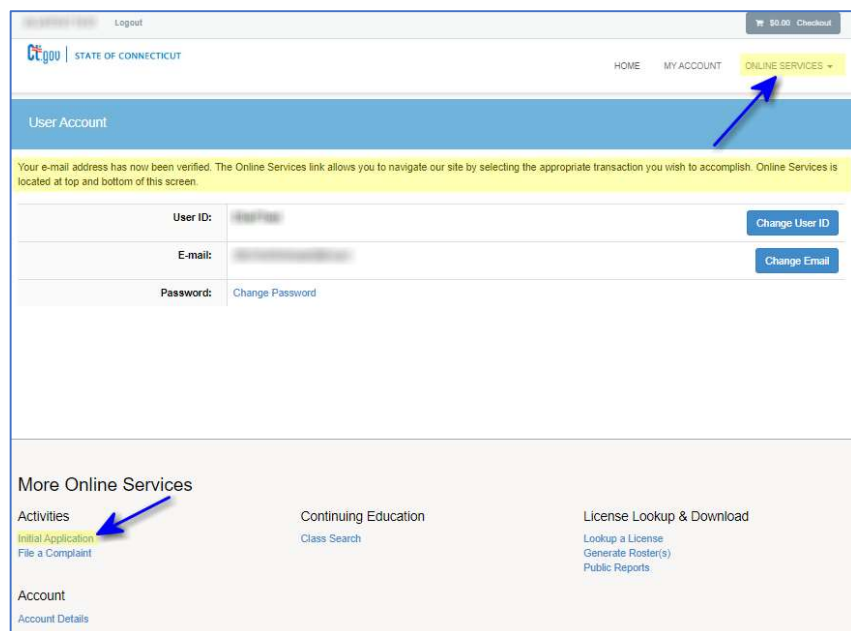
Password: [Change Password](#)

10. This is the email you will receive in your email inbox. Select **"Click here"** to verify your email address and continue with the initial application

- If you do not receive an email 1-5 minutes after creating your account, check your junk and spam folder



11. Your email address has been verified. You can now apply for your license, permit or registration – Select **"Online Services"**, then **"Initial Application"** in the upper right corner or **"Initial Application"** in the lower left corner of the screen



12. To view an application, expand the category associated with the license, permit or registration you wish to apply for.

13. Click “Start” to open the application

Below are all current License/Certification types available for online application.

Please expand a category to view the available types,
then select “Start” for the License/Certification you wish to apply from the list:

All	▼
Public Health Practitioners	▼
Accountancy	▼
Adult-Use Cannabis	▼
Agriculture	▼
Amusement Permits	▼
Appearance Enhancement	▼
Bedding Permits	▼
Charities & Solicitation	▼
Cranes, Hoisting, and Demolition	▼
Department of Banking	▼
Developmental Services	▼
Drug Control	▼
Emergency Medical Services	▼
Environmental Health Practitioners	▼
Food Permits	▼
Gaming	▼
Home Contractors	▼
Liquor Control	▼
Medical Marijuana	▼
Medication Administration	▼
Miscellaneous Trades	▼
Notary Public Certification	▼
Nursery & Honey Bee Registration	▼
Occupational Trades	▲

Start	License	Board
Start	AUTOMOTIVE GLASS UNLIMITED CONTRACTOR (GLZ-AG1)	Occupational
Start	AUTOMOTIVE GLASS UNLIMITED JOURNEYPEPERSON (GLZ-AG2)	Occupational
Start	ELECTRICAL CONTINUING EDUCATION COURSE (ECE-CRS)	Occupational

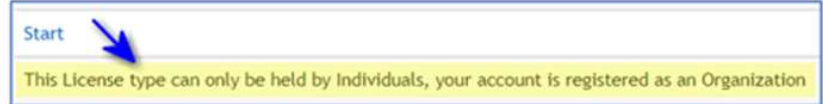
For Individual Applicants

If the license, permit or registration you wish to apply for does not have a blue “START” link and states: *Business License types can only be held by Organizations*, you account is registered as an Individual, log out and create a new account as a Business and not an Individual account.



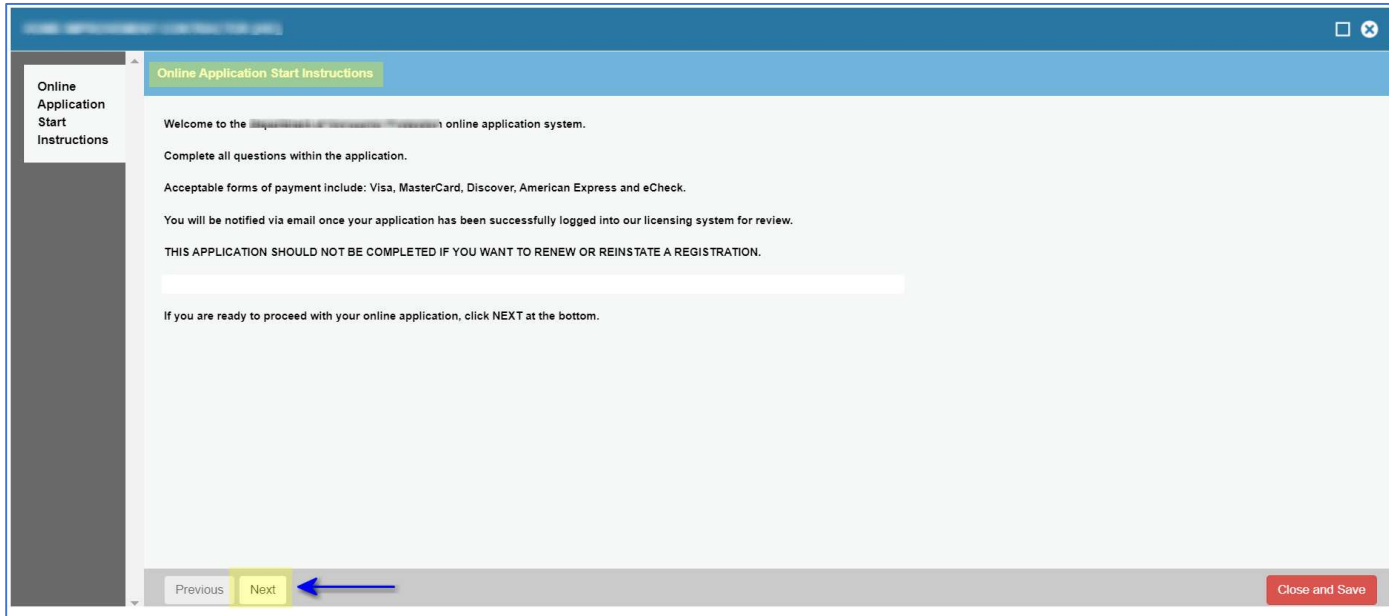
For Business Applicants

If the license, permit or registration you wish to apply for does not have a blue “START” link and states: *This license type can only be held by Individuals*, your account is registered as an Organization, log out and create a new account as an Individual and not a Business account.

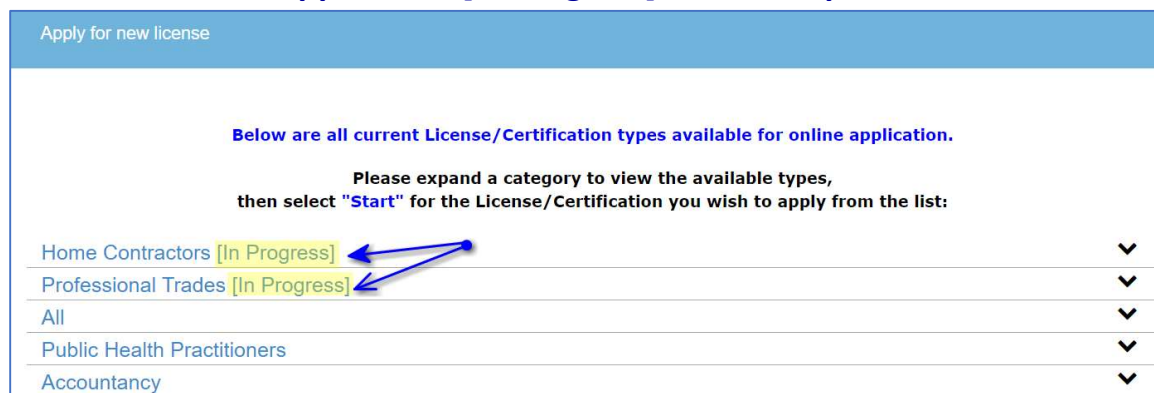


14. Read through the start instructions and eligibility requirements. Answer all required questions truthfully, to the best of your knowledge and provide supporting documentation if necessary. An incomplete application can result in delayed processing time

15. Select “Next”



16. If you need further clarification on an application question or need to come back to the application at a later date, select Save and Close. Answers to the initial application will be saved for fourteen (14) days and your application will be stored under Initial Application [In Progress]. See example screenshot below



19. Enter the Credit Card or Check Draft (eCheck) information, name, address, telephone number, email address and click “Submit Payment”

Logout

HOME MY ACCOUNT ONLINE SERVICES

Invoice Payment [Back to Invoice](#)

Total: \$101.00

Payment Type ☒ Credit Card ☐ Check Draft

Account Owner

Credit Card Type

Card Number

Expiration Month / Year

CVV Code

First Name

Last Name

City

State

Zip

Country

Phone

E-mail Address

Note: This email is used for sending a copy of your receipt.

Submit Payment

20. Once the transaction is complete, you will receive an “Approved” message
- Click “Print Receipt” if you need a copy for your records

CT.gov | STATE OF CONNECTICUT

HOME MY ACCOUNT ONLINE SERVICES ▾

Payment Receipt

Print Receipt

State of Connecticut
Online Enterprise Licensing Site

Date: 08/08/2019 Invoice #: 00000000000000000000 Confirmation #: 00000000000000000000

08/08/2019 08:00:00 AM

Approved!

You have been charged \$0.00. Please print a copy for your records from the button above.
This receipt is not a license or an authorization to do business.

Description	Amount
License Fee	\$0.00
Transaction Fee	\$0.00
Subtotal:	\$0.00
Total:	\$0.00
Amount Paid:	(\$0.00)
Amount Due:	\$0.00

- 21. In addition to the receipt, an email confirmation will be sent confirming your payment
- 22. You will be notified by email once your application has been successfully logged into our licensing system for review